

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** Financial Services Department/Police Department

**AGENDA DATE:** May 25, 2010

**CONTACT PERSON NAME AND PHONE NUMBER:** Carmen Arrieta-Candelaria [(915) 541-4011]  
Chief Gregory Allen [(915) 564-7302]

**DISTRICT(S) AFFECTED:** All

**SUBJECT:**

**APPROVE** a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Request that the Purchasing Manager of Financial Services, Purchasing Division, be authorized to extend the current contract No. 2009-011 (Towing, Storage and Sale of Motor Vehicles with AD Wrecker Services for up to an additional six months on a month-to-month basis, pursuant to the provisions of an award approved by the City Council on May 26, 2009. Extended contract period will be on a month to month basis from May 25, 2010 to November 25, 2010.

**BACKGROUND / DISCUSSION:**

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

On May 26, 2009, City Council approved a one-year contract with AD Wrecker Services, Inc. to provide towing, storage and sale of motor vehicles on a city-wide basis. Bids were solicited and opened on May 5<sup>th</sup> and a recommendation was brought forward to Council on May 18, 2010. This recommendation was deleted from the agenda as a result of a protest received from another vendor. City staff is requesting the extension in order to address the issues raised.

**PRIOR COUNCIL ACTION:**

**Has the Council previously considered this item or a closely related one?**

Council approved a 12-month contract on May 26, 2009 with the additional conditions: the new bid must require ADA compliance from any recommended vendor and the 15-mile distance requirement will be removed from the bid.

**AMOUNT AND SOURCE OF FUNDING:**

**How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?**

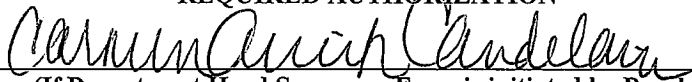
Department:	Police
Estimated Amount:	\$375,000
Funding Source:	Abandoned Auto
Districts:	All

**BOARD / COMMISSION ACTION:**

Enter appropriate comments or N/A

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**



(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

**PROJECT FORM**

**FINANCIAL SERVICES DEPARTMENT, PURCHASING DIVISION**

DATE: May 20, 2010

TO: Municipal Clerk

FROM: Carmen Arrieta-Candelaria, Chief Financial Officer, ext. 4293

Please place the following item on the **REGULAR** Agenda for the Council Meeting of Tuesday, **May 25, 2010.**

Item should read as follows:

Request that the Purchasing Manager of Financial Services, Purchasing Division, be authorized to extend the current contract No. 2009-011 (Towing, Storage and Sale of Motor Vehicles with AD Wrecker Services for up to an additional six months on a month-to-month basis, pursuant to the provisions of an award approved by the City Council on May 26, 2009. Extended contract period will be on a month to month basis from May 25, 2010 to November 25, 2010.

Department:	Police Department
Estimated Amount:	\$375,000.00
Fund:	Abandoned Auto
District (s):	All

[Carmen Arrieta-Candelaria, Financial Services Department (915) 541-4293]

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Municipal Clerk's Use

ITEM NO. \_\_\_\_\_